

CASTLETON STATE COLLEGE
OFFICE OF RESIDENCE LIFE
COMMUNITY ADVISOR APPLICATION

Name: _____

Current Hall/Room #: _____

CSC Box: _____ Phone Ext: _____ Sex: _____

Email Address: _____ (preferably your CSC email address)

Permanent Address:

Home Phone: (_____) _____ Cell Phone: (_____) _____

Academic Major _____ Graduation Date ___/___

Number of Current Credit Hours _____ Number of Hours Completed _____

Cumulative GPA _____ GPA Last Semester _____

RESUME:

Please attach your most up to date resume demonstrating your work experience and involvement in different activities. If you do not yet have a resume attend a resume writing workshop to learn all the ins and outs of creating an outstanding resume:

- **Tuesday February 5th – 12:30pm – Campus Center Formal Lounge**
- **Wednesday February 6th – 6pm – Campus Center Formal Lounge**

If you already have a resume but would like to have it reviewed for feedback you can attend the same workshop and have some take a look at your resume on the spot!

REFERENCES:

As part of the application process we require two (2) written references. Reference forms are included in the application packet. Please ask two people who know you well to complete them. Your references could be faculty members, previous employers or people that can attest to your character. It is your responsibility to include these reference forms in your application packet when you hand it in. Also included is a CA job description for each reference. A copy of the CA job description should be provided to your references with the reference sheet.

WRITTEN RESPONSES:

A written response is required as part of the Community Advisor Application. Please respond, in a thoughtful manner, to the following on a separate sheet of paper. Typed responses are appreciated.

1. Discuss your interests/reasons for applying for the Community Advisor position and what do you hope to give as well as gain from the CA experience.
2. Explain what you think your strengths and challenges would be as a CA .

3. Discuss what you perceive to be the weekly time commitment of the CA position and how you plan to balance that with all other aspects of being a student at Castleton.

Please list all activities that you are currently involved in and/or plan on being involved in. This list should include any jobs, athletics, community service, and clubs/organizations.

Please remember all candidates are required to attend the interview day on Saturday March 15th. You must contact Christie Wilkerson ASAP if you are absolutely unable to attend.

Interview Day Details:

Date: Saturday March 15th
Time: 8:30am Check-In Begins
9:00am Group Process Begins
Location: Fine Arts Center – Christine Price Gallery
Attire: Interview Appropriate

I understand that the following requirements are necessary in order to apply for the Community Advisor position:

- Minimum of one semester of residency in Castleton Residence Halls
- Minimum cumulative GPA of 2.25
- Completion of all parts of the application form and resume
- Completion of twenty-four (24) undergraduate credit hours

By signing below, I certify that all information on this application and resume is correct, and hereby give my consent for the Office of Residence Life to verify the information on this application.

Signature

Date

Please return your application to the Babcock Hall Area Coordinator Office or via campus mail to Christie Wilkerson – Student Life Office by 4:00 on February 29, 2008.